

INITIAL REQUEST INFORMATION			ORIGINATING OFFICE #			COST MANAGEMENT CODE			Fixed Wing		Helicopter			
DATE/TIME		TO/FROM								FAA "N" Number				
				INCIDENT #		INCIDENT NAME			RESOURCE #					
MISSION DESCRIPTION - CHECK ONE										CALL SIGN:				
MOBILIZATION			DEMOBILIZATION			ADMINISTRATIVE			SES					
NAME/TYPE OF CARGO		LBS	RESOURCE ORDER # OR ADMIN TRAVEL AUTH#			NAME/TYPE OF CARGO		LBS	RESOURCE ORDER # OR ADMIN TRAVEL AUTH#			MAKE:		
												MODEL:		
												COLOR:		
												VENDOR:		
												VENDOR #		
												PILOT:		
												PILOT #		
												ATGS:		
												ATGS #		
DOCUMENTATION:										HMGB:				
										HMGB #				
FLIGHT ITINERARY – USE MILITARY TIME ONLY														
DEPART WITH			DEPART FROM			TIME ZONE	ENROUTE	ARRIVE TO			TIME ZONE	DROP OFF	INFO RELAY	
DATE	NO. PAX	LBS	AIRPORT	ETD	ATD		ETE	AIRPORT	ETA	ATA		NO. PAX	LBS	TO/FROM
FLIGHT FOLLOWING - CHECK ONE										NATIONAL FF: 168.650 / AIR GUARD: 168.625				
AGENCY: AFF 15 MINUTE RADIO CHECK-IN														
FAA: IFR VFR														
TRAVELING OUTSIDE GEO AREA CALL NICC FF AT EVERY FUEL STOP 1-800-994-6312										CLOSE OUT				
										DATE:				
										TIME:				
										BY WHOM:				